

#### **SITE JOURNAL CONTENTS**

• Completed Site Journal

Exhibit A: Site Inspection Photos

• Exhibit B: Site Posting Photos

• Exhibit C: Outreach Report

• Exhibit D: Clean Up & Storage Photos

Exhibit E: Storage Detail

### **A. SITE INSPECTION**

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate location.

Encampment:	N 46th St from Bu	rke Ave N to Wall	ingford Ave N			
Site Address:				Date of Inspection:	9/11/2024	
				Date of Clean-Up:	9/11/2024	
Final Inspector:				CSR #:		
Referred By:				Photos to HSD?	☑ Yes □ No	
CPT/Bike SPD Response?	☐ Yes	☑ No				
Date of Call to Duty Offic	er:		Time of	Call to Duty Officer:		
Date of Call to FC :			Time of	Call to FC:		
Date of FC Response :			Time FC	arrived on site:		



SITE J	JOU	RN	ΑL
Encampmo	ent Res	ponse	Team

Time of FC departure from site:			Action:		
Site:					
System Navigator Called?	□ Yes	☑ No	Name of SN:		
Date of Call to SN:			Time of Call to SN:		
Time SN arrived on site:			Offer of Shelter Made?:	□ Yes	☑ No

#### **SITE OCCUPANCY DATA**

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
9/11/2024	2	0	0	0	2

#### PRIORITY CONDITION DATA

VULNERABLE POPULATIONS			PUBLIC HEALTH/BIOWASTE		
Perceived Elderly (60+ years old)	☐ Yes	☑ No	Rats/Mice	☐ Yes	☑ No
Perceived Infants/Children (≤ 14 years old)	☐ Yes	☑ No	Hazardous Materials	☐ Yes	☑ No
Perceived Youth (15-24 years old)	☐ Yes	☑ No	Bio Waste	☐ Yes	☑ No
Perceived Not Ambulatory	☐ Yes	☑ No	Chemical Waste	☐ Yes	☑ No
Perceived Wounds	☐ Yes	☑ No	Food Waste	☐ Yes	☑ No
Near Facilities for Children (e.g., school, daycare)	☐ Yes	☑ No	Within 50ft of a water body or wetland	☐ Yes	☑ No



Sidewalk

Proximity to Bridge

Impeding Roadway

**Heavy Traffic** 

Within 50ft of a Guardrail

# **SITE JOURNAL**

**Encampment Response Team** 

Near Facilities for the Elderly (e.g., nursing home)	☐ Yes	☑ No	Loose Sharps	☐ Yes	☑ No
Perceived Women	☐ Yes	☑ No	TOTAL COUNT:	0	
Perceived Couples	☐ Yes	☑ No			
LGBTQIA (DATA ONLY COLLECTED IF ASKED-otherwise leave blank)	☐ Yes	☑ No	SOLID WASTE  Disorganized Garbage	□ Yes	☑ No
POC (DATA ONLY COLLECTED IF ASKED	☐ Yes	☑ No	Bagged Garbage	☐ Yes	☑ No
otherwise leave blank)	□ v	☑ No	Loose Garbage	☐ Yes	☑ No
Presence of Alcohol	☐ Yes		Bulky Items Garbage	☐ Yes	☑ No
Presence of Contained Sharps	☐ Yes	☑ No	Metal	□ Yes	☑ No
TOTAL COUNT:	0		TOTAL COUNT:		
PUBLIC SAFETY/STRUCTURAL CONCER	NS		STRUCTURAL CONCERNS/ENVIRON	MENTA	L
Weapons	☐ Yes	☑ No	RISKS/EMERGENCY RISKS	_	
Park	☐ Yes	☑ No	Near Industrial Zone-blocking vehicle site lines	☐ Yes	☑ No

□ No

☑ No

☑ No

☑ No

☑ No

Falling Trees/Limbs

Forested Area

Rented Area

**Property Damage** 

☑ Yes

☐ Yes

0

**TOTAL COUNT:** 

☑ No

☑ No

☑ No

☑ No



Slope	more than 27 degrees	☐ Yes	☑ No				
Slide	Zone	☐ Yes	☑ No				
Fires		☐ Yes	☑ No				
Expos	ed Electrical Wiring	☐ Yes	☑ No				
Other		☐ Yes	☑ No				
	TOTAL COUNT	: 1	_				
	TOTAL SCORE	3					
EXHIB	IT A: SITE INSPECTION PHOTOS						
During	a site inspection, Field Coordinators should take	photos of th	ne followir	ng and store th	ne photos i	in the appropriate (	6: Drive folder:
•	Cross Street Signs	<ul><li>Photos</li></ul>	of Individ	ual Tents	•	Vehicle/RVs/Licer	nse Plates
•	General Photos of the Encampment	<ul><li>Debris</li></ul>	Fields				

#### **NAVIGATION TEAM ASSESSMENT**

Full encampment cleanup
Litter pick
Reported to SPU as illegal dump



☐ Clean - no campers

☐ Obstruction or hazard cleanup

## SITE JOURNAL Encampment Response Team

☑ Obstruction Removal		Emphasis Zone		Hazard Removal		
□ Blocking intended use of facility				Safety of camper		
☑ Tent on sidewalk				Safety of others near and around camp		
☐ Tent on median to adjacent sidewalk				Safety of camper and others near and around camp		
a. OBSTRUCTION/HAZARD I		ANUP ACTIVITIE	S			
a. OBSTRUCTION/HAZARD I		ANUP ACTIVITIE	:S			
CHECKLIST <i>for</i> OBSTRUCTION CLEAN	UP		:S	☐ Yes	☑ No	
CHECKLIST <i>for</i> OBSTRUCTION CLEAN Notice posting is 72 hours in advance of	I <b>UP</b> cleanup (D		:S			
CHECKLIST for OBSTRUCTION CLEAN Notice posting is 72 hours in advance of Cleanup is occuring on date specified in	l <b>UP</b> cleanup (D notice	ate:)	:S	✓ Yes	□ No	
CHECKLIST for OBSTRUCTION CLEAN Notice posting is 72 hours in advance of Cleanup is occuring on date specified in Personnel are ready to identify and colle	I <b>UP</b> cleanup (D notice ct belongir	ate:) 	:S	✓ Yes	□ No	
CHECKLIST for OBSTRUCTION CLEAN Notice posting is 72 hours in advance of Cleanup is occuring on date specified in Personnel are ready to identify and colle SPD or WSP officers are present to supp	l <b>UP</b> cleanup (D notice ct belongir ort cleanup	ate:) 	ES .	✓ Yes ✓ Yes ✓ Yes	□ No	
•	cleanup (D notice ect belongir ort cleanup	ate:) 	:S	☑ Yes ☑ Yes ☑ Yes	☑ No □ No □ No □ No	



### b. OBSTRUCTION/HAZARD RESOURCE PLANNING

### SITE CREW ASSESSMENT of FIELD CONDITIONS

JOB SITE INSTRUCTIONS			Specifications/Notes
Fall Protection Required	☐ Yes	☑ No	
Waste Hauling to Dump	☑ Yes	□ No	Debris hauled to city dump
Waste Hauling to Other Location	☐ Yes	☑ No	
Vegetation Pruning	☐ Yes	☑ No	
Biohazard Waste	☐ Yes	☑ No	
Chemical Waste	☐ Yes	☑ No	
EXTERNAL CONTRACTORS		Total	Description
Number of Labor Crew		0	
Number of Hazmat Crew		0	
Number of Truck Drivers		0	
Contractors Labor Crew Hours On-Site		0	
INTERNAL CLEAN UP TEAMS		Total	Description
Number of Heavy Crew		0	



Heavy Crew Hours On-site	0	
Number of Labor Crew	3	Parks lite team with trailer
Labor Crew Hours On-site	3	
STAGING LOCATION		
Date/Time:	Location:	_
SITE POSTING PHOTOS		
No Regular Encampment Clean-up:	72-hour Notice	

- Cross Street Signs
- General Photos of the Encampment
- Close up to read post signage
- At a distance to view entire camp
- After Photos

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:



#### **OUTREACH REPORT**

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team

Data	Data Torra Laudian	Location	Male	Female	Non-specific	TOTAL # of People
Date	Туре	Location	Outreach	Outreach	Gender	Contacted

#### **OBSTRUCTION SITE OCCUPANCY DATA**

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
9/11/2024	2	0	0	0	2

Field Coordinators are responsible for completing this form as part of the Site Journal. You should log the following –

- Owners who are present and accept storage
- Abandoned property that we are storing
- Abandoned property that we are disposing of and why

Each tent/structure/bedroll/vehicle should occupy one line so we can document if storage was offered, accepted and/or to explain why items were disposed of.

#### **STORAGE TOTALS**

Number of Bins	Bikes	Large Luggage Items	Large Items
2	0	1	1

Owner Name OR	Owner	Storage?	Not Storable?	# of	# of	# of	# of Large	<b>Short Description</b>



# **SITE JOURNAL**

**Encampment Response Team** 

Tent/Structure #	Present?		Check All That Apply	Bins	Bikes	Luggage	Items	
	Yes	Accepted		2	0	1	1	Owner Kris Moore asked that the following items be stored- * 1 tan & black Nike backpack containing- 1 pair of tan Kizik shoes, 1 black Owala water bottle, 3 notepads one each black, pink, brown * 1 black & blue Kobalt bag containing- 1 yellow Stanley level, 1 red & black pliers, 1 yellow pliers, 6 orange spacing tools, 1 black Jansport bag empty * 1 green & black tarp in a black plastic bag * 1 tan & white Swissgear tent in a box * 1 clear Sterilite tote with green lid containing- 1 pink water bottle, 1 black water bottle, 1 black water bottle, misc., empty plastic bags * 1 blue canvas cart with black metal frame * 1 black MST backpack containing 1 black & red



# **SITE JOURNAL**

**Encampment Response Team** 

				MSI laptop screen does not work, ! Amazon wireless device
				* 1 black hardshell
				suitcase containing
				assorted hygiene items
				and assorted clothing
				shirts and sweatpants

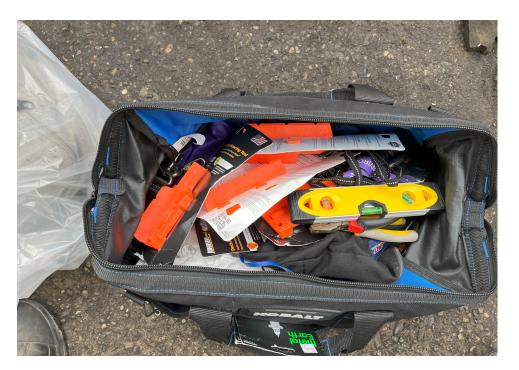
# **Inspection Photos**







# **Clean Up Photos**

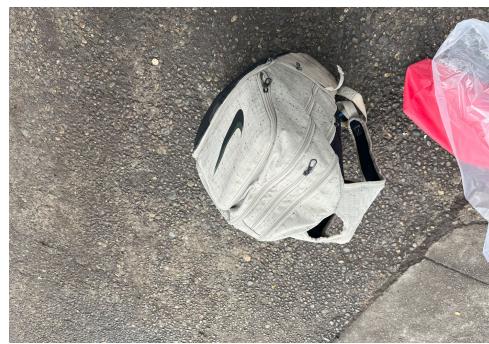




















# After Clean and Posting Photos



